

Adult Degree Completion Program Fall II, 2008

Undergraduate Schedule of Classes

Drop/Withdrawal Policy

Students are not dropped or withdrawn from courses if they do not attend. In order to qualify for a refund or reversal of charges you must drop or withdraw from class officially by notifying your academic advisor before the deadline. Notifying an instructor or failing to attend class does not constitute an official drop or withdrawal from a course nor does it eliminate the student's financial responsibility for course payment.

- **ADCaP will refund tuition at 100% if the student drops before the end of the first week of classes (in writing before Friday @ 5:00 pm).**
- **Students may withdraw up to the end of the sixth week (in writing before Friday @ 5:00 pm) without academic penalty. A grade of W will be issued. The student is responsible for full tuition.**
- **It is not possible to withdraw from a three-semester-hour course after the sixth week.**

A course dropped by the end of the first week of class will not be recorded on your permanent record. Withdrawal from a course before week seven and after week one will result in a permanent grade of "W." It is not possible to withdraw from a three-semester-hour course after the sixth week.

Students withdrawing from UIW may be required to repay some of the federal grants and/or loans. The federal formula requires a return of Title IV aid if the student received federal financial assistance in the form of a Pell Grant, Supplemental Educational Opportunity Grant (SEOG), TIP Grant, Federal Stafford Loan or PLUS loan and withdrew on or before completing 60% of the semester. The percentage of Title IV aid to be returned is equal to the number of calendar days remaining in the semester divided by the number of calendar days in the semester. Scheduled breaks of more than four consecutive days are excluded. If any funds remain after the return of Title IV aid, they will be used to repay UIW funds, state funds, other private sources and the student in proportion to the amount received from each non-federal source as long as there is no unpaid balance at the time of withdrawal. If there is an unpaid balance, then all aid sources will be repaid before any funds are returned to the student.

Text Book Information

Textbooks can be ordered online or by telephone at (210) 829-6056. If you choose to order your textbooks online, the address is www.uiw.bkstr.com. The Bookstore is located on the 4th floor of the International Conference Center (ICC) on the Corner of Hildebrand and Highway 281.

When you order or purchase your text books online at the UIW Bookstore, please make certain you are purchasing the correct text. In some cases a different edition is being used at another ADCaP center. Please read the tags on each shelf to make sure you are purchasing the correct text for the correct course or ask the Bookstore employees for assistance if you are in doubt.

If you go online to place an order through Follett's Bookstore you will need to do the following:

1. Select Your Program: UIW Bookstore #236 (You must select this option or you will not be able to locate the correct books)
2. Select Your Term: Summer 1 '08 (dependent upon the term in which you are purchasing a book)
3. Select Your Division: This is where you choose ADCAP, Virtual University, High School, or Main Campus.
4. Then select the department (BMGT, ACCT, etc.), course number (3340, 2312, etc), section number (01, 02, etc.) as it corresponds to your banner enrollment. (You will need to check your registration through Banner to locate the section number of your courses or look in the Schedule of Classes below)

ALAMO HEIGHTS CENTER

The Alamo Height Center advisor offices are located in the Kathleen Watson Enrollment Center, located across from the Main UIW campus on Broadway. Office hours are 8:00 am to 5:00 pm Monday through Friday.

Classes are held at Incarnate Word High School located at the corner of US 281 and Hildebrand. The ADCaP offices at IWHS are located in the Library, on the West end of the second floor of the school. Hours for this office are 4:30 pm to 8:00 pm, Monday through Thursday.

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Monday - Wednesday

5:30 pm - 7:40 pm

CRN	COURSE	SEC.	COURSE TITLE	PRE-REQUISITE	Class Size
43487	BINF 3363	02	Design and Implementation of Databases and Systems	BINF 3362	25
43484	BLAW 3317	10	Business Law I		25
43486	BMDS 3371	09	Analytical Decision Making II	BMDS 3370	25
43485	BMGT 3354	15	Human Resources Management	BMGT 3340	25
43483	BMGT 4351	06	Seminar in Business & Society	Completion of Business Core	25
43482	BMGT 4356	05	Fundamentals of Organizational Change & Development		25
43488	BMKT 3333	04	Fundamentals of Advertising	BMKT 3331	25
43478	ENGL 2310	25	World Literature	ENGL 1311, Concurrent w/ ENGL 1312	25
43480	HRES 3380	05	Performance Management	HRES 3330	25
43477	MUSI 3350	10	American Popular Music		25
43481	ORGD 3370	10	Total Quality Management	ORGD 3340	25
43479	PHIL 1381	26	Introduction to Philosophy		25
43476	RELS 3325	20	Arts for Christian Worship	3 Hrs of RELS or permission of the Instructor	25
43475	SPAN 1311	20	Spanish I		25

7:50 pm - 10:00 pm

CRN	COURSE	SEC.	COURSE TITLE	PRE-REQUISITE	Class Size
43497	BFIN 3321	07	Principles of Financial Management	ACCT 2311, ECON 2301,2302	25
43495	BINF 2321	10	Introduction to Information Systems	COMP 1301	25
43494	BINF 2330	03	Programming Languages I	BINF 2325	25
43492	BIOL 1401	11	Diversity of Life and Laboratory		25
43669	BMDS 3372	15	Analytical Decision Making III	BMDS 3371	25
43496	BMGT 4355	04	Organizational Behavior & Leadership	BMGT 3340	25
43498	BMGT 4381	08	Integrative Business Analysis & Decision	BMGT 4380	25
43499	BMKT 3340	06	Retailing	BMKT 3331	25
43490	DWHP 3300	20	Dimensions of Wellness		25
43491	ENGL 1312	26	Composition II	ENGL 1311	25
43500	HRES 4380	03	Capstone in Human Resources	Completion of Business and HRES	25
43501	ORGD 4380	02	Capstone in Organizational Development	Completion of Business and ORGD	25
43493	PHIL 3333	06	Applied Ethics	PHIL 1381	25

Tuesday - Thursday

5:30 pm - 7:40 pm

CRN	COURSE	SEC.	COURSE TITLE	PRE-REQUISITE	Class Size
43561	EDUC 3317	05	Language and Literary Assessment	EDUC 3316	25
43560	EDUC 3340	04	Technology in Education	Admission to Teacher Education	25
43562	EDUC 3351	03	Reading, Writing & Study	EDUC 3316	25
43563	EDUC 3364	03	History and Phil. of ED Education	EDUC 2305	25

43564	EDUC 3373	05	Learning Theories	Admission to Teacher Education	25
43566	ENGL 3385	03	Integrated Language Arts	ENGL 2310	25
43567	HIST 1321	15	U.S. History to 1865		25
43568	MATH 1304	30	College Algebra	ALMA 0319 or Placement	25
43578	SPCH 1311	07	Public Speaking		25

7:50 pm - 10:00 pm

CRN	COURSE	SEC:	COURSE TITLE	PRE-REQUISITE	Class Size
43569	DWHP 3300	25	Dimensions of Wellness		25
43559	EDUC 2302	15	American Sign Language II	EDUC 2301	25
43570	EDUC 3300	05	Survey of Child in Div/Inc Settings		25
43571	EDUC 3350	05	Emergent Literacy	EDUC 3316	25
43572	EDUC 3375	04	Teaching the Young Child I	Admission to Teacher Education	25
43573	EDUC 4399	02	Special Topics: Social Science		25
43565	ENGL 2310	20	World Literature	ENGL 1311, Concurrent w/ ENGL 1312	25
43574	HIST 2322	10	Texas and the Southwest		25
43576	PHYS 2374	03	Science for Elementary Teacher	MATH 1304	25
43577	RELS 3300	35	The Religious Quest		25

Online

Online

CRN	COURSE	SEC:	COURSE TITLE	PRE-REQUISITE	Class Size
43502	NURS 3322	04	Issues in Nursing	January Cohort	25
43504	NURS 3341	04	Health Assessment	August Cohort	25
43505	NURS 4313	04	Health Promotion	August Cohort	25
43503	NURS 4362	04	Practicum in Leadership	January Cohort	25