

School of Extended Studies Fall II, 2008

Graduate Schedule of Classes

Drop/Withdrawal Policy

Students are not dropped or withdrawn from courses if they do not attend. In order to qualify for a refund or reversal of charges you must drop or withdraw from class officially by notifying your academic advisor before the deadline. Notifying an instructor or failing to attend class does not constitute an official drop or withdrawal from a course nor does it eliminate the student's financial responsibility for course payment.

- **ADCaP will refund tuition at 100% if the student drops before the end of the first week of classes (in writing before Friday @ 5:00 pm).**
- **Students may withdraw up to the end of the sixth week (in writing before Friday @ 5:00 pm) without academic penalty. A grade of W will be issued. The student is responsible for full tuition.**
- **It is not possible to withdraw from a three-semester-hour course after the sixth week.**

A course dropped by the end of the first week of class will not be recorded on your permanent record. Withdrawal from a course before week seven and after week one will result in a permanent grade of "W." It is not possible to withdraw from a three-semester-hour course after the sixth week.

Students withdrawing from UIW may be required to repay some of the federal grants and/or loans. The federal formula requires a return of Title IV aid if the student received federal financial assistance in the form of a Pell Grant, Supplemental Educational Opportunity Grant (SEOG), TIP Grant, Federal Stafford Loan or PLUS loan and withdrew on or before completing 60% of the semester. The percentage of Title IV aid to be returned is equal to the number of calendar days remaining in the semester divided by the number of calendar days in the semester. Scheduled breaks of more than four consecutive days are excluded. If any funds remain after the return of Title IV aid, they will be used to repay UIW funds, state funds, other private sources and the student in proportion to the amount received from each non-federal source as long as there is no unpaid balance at the time of withdrawal. If there is an unpaid balance, then all aid sources will be repaid before any funds are returned to the student.

Text Book Information

Textbooks can be ordered online or by telephone at (210) 829-6056. If you choose to order your textbooks online, the address is www.uiw.bkstr.com. The Bookstore is located on the 4th floor of the International Conference Center (ICC) on the Corner of Hildebrand and Highway 281.

When you order or purchase your text books online at the UIW Bookstore, please make certain you are purchasing the correct text. In some cases a different edition is being used at another ADCaP center. Please read the tags on each shelf to make sure you are purchasing the correct text for the correct course or ask the Bookstore employees for assistance if you are in doubt.

If you go online to place an order through Follett's Bookstore you will need to do the following:

1. Select Your Program: UIW Bookstore #236 (You must select this option or you will not be able to locate the correct books)
2. Select Your Term: Summer 1 '08 (dependent upon the term in which you are purchasing a book)
3. Select Your Division: This is where you choose ADCAP, Virtual University, High School, or Main Campus.
4. Then select the department (BMGT, ACCT, etc.), course number (3340, 2312, etc), section number (01, 02, etc.) as it corresponds to your banner enrollment. (You will need to check your registration through Banner to locate the section number of your courses or look in the Schedule of Classes below)

CORPUS CHRISTI CENTER – MBA/MAA

The Corpus Christi Center is located in the Del Mar College South Campus, 3209 S. Staple Drive, Corpus Christi, Texas.

Office hours are 9:00 am to 6:00 pm Monday and Wednesday; 11:00 am - 8:00 pm Tuesday and Thursday, and 8:00 am - 12:00 pm Fridays.

Classes are held either at the South Campus or on the East Campus of Del Mar College on Tuesday and Thursday evenings.

The Corpus Christi Center also offers the School of Extended Studies Masters of Business Administration (MBA) and Masters of Art and Administration (MAA) programs.

Coeta Montgomery
Director of Operations - Corpus Christi
School of Extended Studies Graduate Advisor
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Monday

5:30 pm - 9:30 pm

CRN	COURSE	SEC:	COURSE TITLE	PRE-REQUISITE	Class Size
43315	BMDS 6340	03	Business Research and Analysis	BMDS 3370	24
43557	BMKT 6311	03	Marketing Management	BMKT 3331 or Comparable Course	25

Wednesday

5:30 pm - 9:30 pm

CRN	COURSE	SEC:	COURSE TITLE	PRE-REQUISITE	Class Size
43313	ADED 6388	04	Effective Teams and Groups		24
43316	BINF 6315	03	Information Systems Seminar	BINF 2321 or comparable course	24

NORTHWEST CENTER - MBA

The Northwest Center is located at 9729 Datapoint Drive, Suite 100, San Antonio, Texas. Office hours are 8:00 am to 8:00 pm Monday through Thursday; 8:00 am to 5:00 pm Fridays; and 8:00 am to 2:30 pm Saturdays. NOTE: THE PARKING LOT IS LOCATED OFF BLUEMEL DRIVE. SEE MAP.

The Northwest Center School of Extended Studies Masters of Business Administration (MBA) and Masters of Art and Administration (MAA) programs. Students can attend classes on Saturdays or choose two nights per week.

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Saturday

8:00 am - 12:00 pm

CRN	COURSE	SEC:	COURSE TITLE	PRE-REQUISITE	Class Size
43556	BMGT 63CS	03	Cases in Management Problems	Final semester or permission of instructor.	25

1:00 pm - 5:00 pm

CRN	COURSE	SEC:	COURSE TITLE	PRE-REQUISITE	Class Size
43558	BMKT 6311	04	Marketing Management	BMKT 3331 or Comparable Course	25

Monday

5:30 pm - 9:30 pm

CRN	COURSE	SEC:	COURSE TITLE	PRE-REQUISITE	Class Size
43555	BMGT 63CS	02	Cases in Management Problems	Final semester or permission of instructor.	25

Wednesday

5:30 pm - 9:30 pm

CRN	COURSE	SEC:	COURSE TITLE	PRE-REQUISITE	Class Size
43557	BMKT 6311	04	Marketing Management	BMKT 3331 or Comparable Course	25