GRADUATE AND DOCTORAL PROGRAM ADMISSION

UNIVERSITY OF THE INCARNATE WORD
Office of Admissions  4301 Broadway  San Antonio, Texas 78209
210-829-6005  1-800-749-9673  Fax: 210-829-3921  www.uiw.edu
### Programs for Graduate and Doctoral Application

**University of the Incarnate Word**

**H-E-B School of Business and Administration**
- Administration (M.A.A.) with concentrations in
  - Adult Education
  - Communication Arts
  - Healthcare Administration
  - Nutrition
  - Organizational Development
  - Sports Management
- Business Administration (MBA) (General Business)
- Business Administration (MBA) with concentrations in
  - International Business
  - Sports Management
- Accounting (MS)
- Healthcare Administration (MHA)

**Graduate Certificates:**
- International Business (GCIB)
- Project Management (GCPM)
- Organizational Development (GCOD)

- Accelerated Bachelors to Masters Program (Business Administration-MBA)
- Accelerated Bachelors to Masters Program (Accounting-M.S.)

**Dreeben School of Education**
- Master of Arts in Teaching (M.A.T.) with concentrations in
  - All-Level Teaching (Grades Early Childhood-12)
  - Elementary Teaching (Early Childhood-Grade 6)
  - Secondary Teaching (Grades 8-12)
  - Education (M.A. or M.Ed.) (General Education)
  - Education (M.A. or M.Ed.), with concentrations in
    - Adult Education
    - Cross-Cultural Education
    - Early Childhood Literacy
    - Kinesiology
    - Literacy
    - Organizational Learning and Leadership
    - Teacher Leadership
  - Education (Ph.D.), with concentrations in
    - Higher Education
    - International Education and Entrepreneurship
    - Mathematics Education
    - Organizational Leadership

**Graduate Certificates:**
- Adult Education
- Teaching of English as a Foreign Language (TEFL/TESL)

**College of Humanities, Arts, and Social Sciences**
- Multidisciplinary Studies (M.A.)
- Religious Studies/Pastoral Institute (M.A.)

**Graduate Certificate:**
- Pastoral Studies

**School of Interactive Media and Design**
- Communication Arts (M.A.)

**Graduate Certificate:**
- Accelerated Bachelors to Masters (Bilingual Communication-M.A.)
- Accelerated Bachelors to Masters (Media Studies-M.A.)

**School of Mathematics, Science, and Engineering**
- Biology (M.A. or M.S.)
- Mathematics (M.A.) with a concentration in Teaching
- Research Statistics (M.S.)
- Multidisciplinary Sciences (M.A.)
- Nutrition (M.S.) (General Nutrition)
- Nutrition (M.S.), with concentrations in
  - Administration
  - Nutrition Education and Health Promotion

**Accelerated Bachelors to Masters Program (Biology-M.A.)**

**School of Nursing and Health Professions**
- Nursing (M.S.N.) or (M.S.N./M.B.A.)
  - Clinical Nurse Leader
  - Clinical Nurse Specialist
- Kinesiology (M.S.)
- Sport Management (M.S.)
- Doctor of Nursing Practice
- Doctor of Physical Therapy (*Please refer to department website)

**Graduate Certificates:**
- Sport Management
- Sport Pedagogy

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Please refer to the Feik School of Pharmacy website, [www.uiw.edu/pharmacy](http://www.uiw.edu/pharmacy) for the online application to the Pharm.D program, and the School of Optometry web site, [www.uiw.edu/optometry](http://www.uiw.edu/optometry) for the online application to the optometry program.
APPLICATION FOR ADMISSION
University of the Incarnate Word
School of Graduate Studies and Research

PERSONAL
Social Security No. ___________ – _______ – ___________
Name __________________________________________
first   middle    (maiden)   last
Home Address _______________________________________
number and street
___________________________________________________________________________________________________
city   state   zip   county
Daytime Telephone (       ) _____________________________ Evening Telephone (      ) _____________________
E-Mail Address ______________________________ Fax Number (      ) ___________________________
Date of Birth _____/_____/_____
Male ❑ Female ❑ Marital Status _______ Are you a U.S. citizen? Yes ❑ No ❑
month          day            year
Resident Alien Yes ❑ No ❑ If you answered “no” to both questions, you must complete the Application for International Student Admission.
If yes, indicate Resident Alien Number _________________

ENROLLMENT INFORMATION
I plan to enroll at UIW for: Year _________ Semester: ________________
❑ Fall I, II, or Long term (Aug - Dec)    ❑ Spring I, II or Long term (Jan - May)    ❑ Summer I, II or Long term (May - Aug)
What will your status be?    ❑ Full-time (minimum of 9 semester hours)    ❑ Part-time (fewer than 9 semester hours)
❑ Non-degree Seeking    ❑ Transient
Note: Non-degree seeking students are ineligible for Federal Student Aid
Have you attended UIW before? ❑ No ❑ Yes If yes, When?_____________ Name registered: _______________________
Are you an accelerated bachelor to master (ABM) student? ❑ No ❑ Yes

List program: _____________________________ Degree: _____________________________
Certification/concentration: _____________________________
(Refer to back page for a comprehensive list of graduate programs)

GENERAL INFORMATION
How did you hear about UIW?
❑ Newspaper Ad    ❑ Workplace    ❑ U.I.W. Literature
❑ TV Ad    ❑ Relative    ❑ Graduate School Guide
❑ Radio Ad    ❑ U.I.W. Representative    ❑ Web page
❑ Other: _______________________________________________________________________

EDUCATIONAL and EXAM HISTORY List all colleges and universities attended:
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<th>Name &amp; Location (college)</th>
<th>From (month/year)</th>
<th>To (month/year)</th>
<th>Degree received</th>
<th>Minor Received</th>
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Are you currently, or have you ever been, charged with or subject to disciplinary action for scholastic or any other type of misconduct at any educational institution?  ❑ No ❑ Yes

Have you ever committed, been convicted of, pleaded no contest to, or had adjudication withheld with respect to any criminal act other than a minor traffic violation.  ❑ No ❑ Yes  If yes to either question, please explain on a separate sheet of paper.

Have you taken the:

- Graduate Record Exam (GRE)  ❑ No ❑ Yes ❑ Scores: Verbal ______ Quantitative ______ Analytical Essay ______ Date ______
- Miller Analogies Test (MAT)  ❑ No ❑ Yes ❑ Score: ______ Date ______
- Graduate Management Test (GMAT)  ❑ No ❑ Yes ❑ Score: ______ Date ______
- Other __________________________________  ❑ No ❑ Yes ❑ Score: ______ Date ______

EMPLOYMENT INFORMATION

1. Employer ______________________________________________________________________________________________
   Position held     Length of time

2. ______________________________________________________________________________________________

3. ______________________________________________________________________________________________

Please list any professional awards, honors, offices held in organizations, etc. _____________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________

OPTIONAL

Incarnate Word does not discriminate against any applicant because of race, sex, national origin, disability, or religious affiliation. In order for the University to respond to required state and federal questionnaires, you are asked to assist us on a voluntary basis, by answering the following questions:

Religious preference or denomination to which you belong: ____________________________________________________

Ethnicity:  ❑ Hispanic or Latino ❑ Non-Hispanic

(Hispanic or Latino is defined as a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)

Race: (check all that apply)
- ❑ American Indian or Alaska Native  ❑ Native Hawaiian or Other Pacific Islander
- ❑ Asian  ❑ White
- ❑ Black or African American

Spouse’s Name _________________________________ Spouse’s Occupation _________________________________

Children’s Names and Ages _____________________________________________________________________________

Names of relatives who are UIW alumni, current students, faculty, or staff:

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<th>class/year</th>
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By submitting this application, I certify that I am seeking to enroll at Incarnate Word and that the information which I have given on these pages is complete and true to the best of my knowledge. I agree that if accepted for admission, I shall comply with all the rules and regulations of the University which may be in effect or which shall be put into effect while I am a student.

__________________________________________________                          __________________________
Signature of Applicant       Date
First Time Graduate and Doctoral Program Admission

- Complete the application and return it with a $20.00 application fee in the form of a check or money order. This fee is non-refundable. A business reply envelope is enclosed or you can mail the application to the Office of Admissions at 4301 Broadway, San Antonio, Texas, 78209.
- Submit official transcripts from all colleges attended, undergraduate and graduate, reflecting degree(s) received from an accredited U.S. institution or equivalent training at an institution outside the U.S.
- If necessary, submit official score reports from the Graduate Records Examination (GRE), Miller Analogies Test (MAT), or the Graduate Management Aptitude Test (GMAT), according to the requirements of the program for which you are applying.
- **For UIW Accelerated Bachelor to Master (ABM) Students Only:** All ABM program students must consult their advisor prior to admission. Please indicate the semester you will be exclusively enrolled in graduate-level coursework. Indicating the incorrect semester may result in a loss of federal funding and/or scholarship.
- Please consult with the Graduate Bulletin for specific program requirements or for any additional admissions requirements in the program for which you are applying. The bulletin can be found online at www.uiw.edu/gradcat.
- **Please note,** this is NOT an Adult Completion Program (Adcap) or Virtual University application. All Extended Studies applications can be found at http://adcap.uiw.edu/admissions/graduate-admissions or https://www.universeonline.uiw.edu/ respectively.

International Student Admission
Prospective students who are not U.S. citizens or resident aliens must complete the Application for International Student Admission. Please contact the International Student Office for this application, or apply online at www.uiw.edu/admissions.

Financial Assistance

The Office of Financial Assistance supports UIW graduate students seeking the means to fund their education. Aside from students who receive reimbursement from their employer, the most common mechanism for graduate students are loans available from the federal government, often at a low interest rate. A limited number of assistantships are available each year.

To apply for financial assistance, graduate students must complete a Free Application for Federal Student Aid (FAFSA) and submit it to the federal processor. The FAFSA form can be obtained by contacting the Office of Financial Assistance at UIW. The results of the FAFSA will be used to determine your financial aid eligibility. The financial aid code for the University of the Incarnate Word is 003578.

For questions concerning financial assistance at UIW, please call the Office of Financial Assistance at (210) 829-6008 or 1-800-749-WORD, or refer to the website at www.uiw.edu/finaid.
A. FULL-TIME: Those wishing to enroll in 9 hours or greater for Fall or Spring terms.

B. PART-TIME: Those wishing to enroll in fewer than 9 hours for Fall or Spring terms.

C. DEGREE-SEEKING: If you meet all the standards of admissions to the graduate program, you will be considered for full degree-seeking status, meaning you hope to achieve a degree from UIW. (see University catalog)

D. NON-DEGREE-SEEKING: Non-degree seeking students are not hoping to achieve a degree from UIW. Students may not take more than 12 credit hours, and are ineligible for University of federal financial aid. Acceptance as non-degree seeking does not ensure acceptance into the respective program, regardless of course grades received.

E. TRANSIENT: If you are pursuing a graduate degree at another institution, you may take graduate level courses at UIW by submitting a completed application form and application fee with a letter of good standing or current transcript of your primary institution.

F. RE-ADMIT: If you are a former UIW graduate student who has been away from the program for more than a year, you will need to re-apply to the University. All pertinent materials should be updated. If you have been out for just one fall or spring semester, you will fill out the Graduate Readmit form at: http://www.uiw.edu/readmission/ If you have been out longer than one fall or spring semester, you must fill out a new graduate application.

G. ACCELERATED BACHELORS TO MASTERS: Qualifying UIW students may participate in an accelerated Bachelor’s to Master’s (ABM) program. This program enables completion of a combined undergraduate and graduate degree in less time (minimum 5 years). This program is only available for students currently enrolled as full-time undergraduate students at UIW, who meet the admission criteria. This program is limited to select majors.

H. ACADEMIC CERTIFICATE: Professionals who have completed master’s degrees or higher, or professionals who otherwise meet the standards of admissions as non-degree-seeking students, are eligible to obtain professional certificates by completing courses outlined in the concentration sections of the programs outlined in the graduate catalog. Upon completion of the specified graduate coursework, the student is awarded the professional certificate.

I. ROLL-OVER: You are permitted to roll over a complete or incomplete transcript with supporting documents for up to one year at the graduate level. Beyond one year, students must submit a new graduate application. Admission supporting documents are kept on file for up to two years.