



**University of the Incarnate Word
Office of Financial Assistance
Graduate Pre-requisite Aid Request**

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Revised 03/2016

Black Ink Only

Name _____

UIW ID _____

Phone Number _____

Email _____

As a Graduate level student, you must be enrolled at least half-time at the Graduate level (3 Graduate credit hours) in order to receive federal loans. Undergraduate level pre-requisite coursework does not count towards this half-time minimum.

The Department of Education allows Graduate students who are taking Undergraduate pre-requisite courses and who do not meet the half-time enrollment minimum at the Graduate level to receive Undergraduate level loans with the following restrictions:

- **Up to the annual undergraduate senior maximum of \$12,500; and**
- **Up to the maximum undergraduate aggregate limit of \$57,500; and**
- **Up to a maximum of 24 credit hours, or 12 months, whichever comes first.**

You may have other options to complete your pre-requisites, such as online Common Professional Components (CPCs) offered through the ADCaP program, transferring to an Undergraduate 2nd degree program, or a change of Graduate degree/major. You may also look into private loans if it is determined that you have no remaining Undergraduate eligibility.

Upon receipt of this form, the Office of Financial Assistance (OFA) will review your borrowing history and respond to you with information regarding your annual and maximum eligibility, and to discuss your options.

Indicate the TOTAL number of courses you will need to take at the Undergraduate level: _____

Please initial next to each statement as acknowledgement and sign below.

____ I understand that I am only eligible for Undergraduate level aid, at the Undergraduate annual maximum (\$12,500) up to the aggregate undergraduate limit (\$57,500), until I am enrolled at least half-time at the Graduate level.

____ I understand that any aid for which I am eligible will not be disbursed until AFTER the 100% drop date has passed.

____ I will follow up with the OFA every semester while I am taking Undergraduate pre-requisites.

Student's Signature

Date

For Office Use Only:

Actual Enrollment: _____ Sum 1 _____ Sum 2 _____ Fall 1 _____ Fall 2 _____ Spring 1 _____ Spring 2

Start date: _____ End date of 12 month eligibility: _____

Current hours awarded: _____ Total hours remaining of 24 credit hour limit: _____

Note on RHACOMM includes budget, hours, award, and expiration time/credits

Completed By: _____

Date: _____