

Office of Student Center and Leadership Activities

Dr. Angela McPherson Williams
Director, Student Center and
Leadership Activities
210.805.5862
angelaw@uiwtx.edu

Student Center
Campus Life Office
210.829.6034
<http://www.uiw.edu/studentlife/index.htm>

Kristin M. Garcia
Asst. Dir. of Leadership Activities
210.805.5863
kmgarcia@uiwtx.edu

Graduate Assistant Opportunity

Benefits...

GAs work 20 hours per week as professional Student Affairs staff members. Work schedules are set according to individual class schedules.

Qualifications...

We are looking for individuals who exhibit the following traits:

- Desire to enhance Student Development
- Excellent communication skills
- Leadership experience
- Advising and Supervisory skills
- Strong organizational skills

In addition, you must:

- Have a Bachelor's Degree
- Be enrolled in a UIW graduate or doctoral program
- Be able to attend events some evenings and/or weekends

How to apply...

Submit your cover letter, resume, and three references to:

Dr. Angela McPherson Williams
Director of the Student Center &
Leadership Activities
University of the Incarnate Word
4301 Broadway, CPO 306
San Antonio, TX 78209
(210)805-5862
angelaw@universe.uiwtx.edu

The Office of the Student Center and Leadership Activities is currently seeking candidates for a graduate assistant to manage the Student Center.

Graduate Assistantships provide experience in advising student leaders, student activities, leadership training, working with administration and faculty, and event planning.

The Graduate Assistant manages the Information Desk and its student staff; the game room, student lounge, and table space for vending; Conference room schedule; and provides support for student organizations and advisors.

This GA position reports to the Director of the Student Center and Leadership Activities.

