

Standards for Graduation Stoles/Pins/Medallions

Office of Leadership Activities

University of the Incarnate Word

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www.uiw.edu/studentlife/organizationforms

The following are the guidelines for stoles, pins, and medallions. The Student Center & Leadership Activities Office, the Dean of Campus Life, the Vice President of Academic and Student Affairs, and the Registrar have collaborated to approve the following process:

- Graduating students may wear 1 stole ONLY with their academic regalia. Students are certainly permitted to receive/purchase more than 1 stole if they are a member of multiple organizations that issue stoles, but they must wear one particular stole to the commencement ceremony.
- Graduating students that are a member of a club/organization that issues pins to designate affiliation are permitted to wear more than 1 pin with your academic regalia along with 1 stole.

Process

At the first meeting of the semester, the chapter president will ask members to identify themselves as graduating seniors. Each senior will be given a handout to complete and submit to the Standards Chairperson. If the organization does not have a Standards Chairperson, the President will serve in that capacity.

Each graduating senior will be asked to provide a typed narrative addressing the graduation stole criteria and their participation since joining the organization. The information should be submitted to the Standards Chairperson on or before October 1, for a December graduation, and March 1 for a May graduation. The Standards Chairperson will submit the application to the Office of the Student Center and Leadership Activities to verify grade point averages. The Chairperson will meet with a committee of members of the organization to review applications, and submit a report to the Coordinator of Greek Life and Student Organizations. Final approval to wear the stoles will be determined by the Office of the Student Center and Leadership Activities. The Standards Chairperson will contact the seniors.

Graduation Stole Criteria

Note: The organization must be in good standing with the University in order to submit applications and wear them for graduation.

Leadership: The member must have been actively involved in the organization for at least one year. Evaluate the positions held, and their overall contribution to the organization.

Scholarship: Minimum grade point average of 2.5

Community Service: The member has participated in at least two of the organization's major philanthropic events, and one campus-wide community service projects.

Participation: In the past year, the member was an active participant in meetings and events. A member must have a 75% participation rate.

Financial Status: The member has paid all dues required by the local and/or national organization.

Recruitment Activities (If applicable): The member participated in recruitment of new members for the organization.

Rituals and Ceremonies (If applicable): The member participated in the rituals and ceremonies of the organization.

The following organizations will be approved through the Office of Leadership Activities. Organizations listed by designated Schools should return the application to the Dean of the appointed school or college or to the advisor of their honor society.

Office of Leadership Activities

Alpha Sigma Alpha	Sorority
Alpha Sigma Tau	Sorority
Delta Beta Chi	Sorority
Chi Phi	Fraternity
Lambda Chi Alpha	Fraternity
Sigma Alpha Pi	Society of Success & Leadership
Student Government Association	Student Leadership
Alpha Phi Omega	Fraternity
Alpha Kappa Alpha	Sorority
Delta Sigma Theta	Sorority
Phi Beta Sigma	Fraternity

<u>School</u>	<u>Honor Society</u>	<u>Program</u>
EDUC	Kappa Delta Epsilon	Education Honor Society
HASS	Sigma Tau Delta	English Honor Society
HASS	Omega Gamma Chapter of Pi Sigma Alpha	Political Science Honor Society
HASS	Phi Alpha Theta	History Honor Society
Institutional	Alpha Chi	National Honor Society
Institutional	Alpha Lambda Delta	National Honor Society for First-Year Students
Institutional	Kappa Gamma Pi	National Catholic Graduate Honor Society
SBA	Delta Mu Delta	Business Honor Society
SNHP	Sigma Theta Tau	Nursing Honor Society
SNHP	Iota Tau Alpha	Athletic Training Honor Society

Graduation Stole Application

Member Name _____ ID Number _____

Organization _____ Expected Graduation _____

The Standards Chairperson, President, or Advisor will be responsible for verifying the member's eligibility based on participation, recruitment activities, financial status, and rituals and ceremonies.

Scholarship: Minimum grade point average of 2.5, to be verified by the Office of Leadership Activities.

Participation: In the past year, the member must have been an active participant in meetings and events. A member must have a 75% participation rate, to be verified by the Standards Chairperson or President.

Recruitment Activities (If applicable): The member participated in recruitment of new members for the organization. To be verified by the Standards Chairperson or President.

Financial Status: The member has paid all dues required by the local and/or national organization.

Rituals and Ceremonies (If applicable): The member participated in the rituals and ceremonies of the organization.

Member must type responses for the Leadership and Community Service Criteria:

- Leadership: The member must have been actively involved in the organization for at least one year. List the positions held, and your overall contribution to the organization.
- Community Service: List the community service events that you have participated in (at least two of the organization's major philanthropic events, and one campus-wide community service projects).

**Honor Society members, please complete this page by filling in the member information and having your advisor sign the form.

Approved on _____ (date)

Standards Chairperson (*if applicable*)

Signature

Advisor Name

Signature

Graduation Stole Criteria Checklist - OFFICE USE

- Member submitted application on _____.
- (if applicable)* Standards Chairperson submitted name and identification number to the Leadership Activities Office for GPA verification on _____.
- (if applicable)* Standards Chairperson reviewed and approved the application on _____.
- Advisor reviewed and approved the application on _____.
- (if applicable)* Standards Chairperson submitted the application to the Leadership Activities Office on _____.
- The Leadership Activities Office/Dean's Office reviewed and approved the application on _____.
- The Leadership Activities Office/Dean's Office informed the Advisor or Standards Officer of the approved member on _____.
- The Leadership Activities Office/Dean's Office forwarded the name of the eligible member to the Vice President for Academic and Student Affairs on _____.

Approved by:

Printed Name

Office

Signature

Date