



TAMKANG UNIVERSITY
Student Exchange Program Information Sheet 2018-19

CONTACT INFORMATION

Student Exchange Coordinator	<p>Ms. Acid Chu Responsibilities : Europe, the Americas and Oceania Office phone number : +886-2-26296579 E-mail : acid@mail.tku.edu.tw</p> <p>Ms. Chia-hui Yen Responsibilities : Japan Office phone number : +886-2-26296579 E-mail : 132618@mail.tku.edu.tw</p> <p>Ms. Dolly Yang Responsibilities : Southeast Asia, Korea and Mongolia Office phone number : +886-2-26296579 E-mail : 144116@mail.tku.edu.tw</p>
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Website	Chinese version : www.tku.edu.tw English version : http://english.tku.edu.tw/
Other Contact Person	Ms. Julia Yen Chief, International and Cross-Strait Section, Office of International and Cross-Strait Affairs yansf@mail.tku.edu.tw

ACADEMIC CALENDAR FOR 2016-17

Fall Semester	September to January
Spring Semester	February to June
The academic calendar will be posted on TKU website at the end of June : http://english.tku.edu.tw/Calendar.asp	

ADMISSION PROCEDURE

Application Deadline	Fall Semester: May 15th Spring Semester: December 1st
Application Documents	<ol style="list-style-type: none"> 1. Application Form 2. An Official Letter from Home University 3. Official Transcript in English 4. 2 Recommendation Letters 5. Study Plan 6. Resume 7. Copy of Passport 8. 3 Pieces of Photo (3.5cm x 4.5cm)

	9. Application for Dormitory (Optional) 10. Application for Scholarship (Optional)
Language Proficiency Requirement	Not required, but recommended: - TOEFL iBT score of 61 or equivalent for English taught program - HSK Level 3 or equivalent for Chinses taught program Required: TOEFL iBT score of 61 or equivalent for Bachelor's Program in Global Financial Management (English-Taught Program)

ACADEMIC INFORMATION

Colleges Open for Exchange Students	<u>Tamsui campus:</u> 1. College of Liberal Arts 2. College of Science 3. College of Engineering 4. College of Business and Management 5. College of Foreign Language and Literatures 6. College of International Studies (4 Graduates Institutes) 7. College of Education <u>Lanyang campus:</u> College of Global Development (4 Departments) Link of the Departments: http://english.tku.edu.tw/Academics.asp
Course Registration Procedure	Incoming exchange students will be given a course selection form to fill out during orientation. And the form needs teachers' signatures' approval.
Course Registration Period	The first two weeks of each semester. (The exact time will be announced in the 2016 importance notice for exchange students, which will be sent before the semester begins.)
Language Facilities and Support	TKU offers 4 levels free Chinese Language Program for exchange students from beginning to advance. (Tamsui campus): 1. Basic Chinese 2. Intermediate Chinese(I) 3. Intermediate Chinese(II) 4. Advanced Chinese)
Restricted Subjects for International Exchange Students (Not open to exchange students)	1. Executive Master's or Bachelor's Program. 2. Executive Bachelor's program. 3. On-the-job Continuing Education Program 4. Teacher Education Program
Minimum credit per semester	Undergraduate student: 4 credits Graduate student: No limitation
Number of Weeks of Study	18 weeks
Course Syllabus (website)	Chinese version : http://esquery.tku.edu.tw English version :

	http://esquery.tku.edu.tw/acad/default.asp?func=eng	
Study programs offered in English	Tamsui Campus	
	Master's Program, Department of Computer Science and Information Engineering	Degree Master
	Master's Program in Business and Management	Master
	TKU-QUT Dual Master Degree Program in Finance	Master
	Master's Program in Taiwan and Asia-Pacific Studies, College of International Studies	Master
	Division of Global Commerce, Department of International Business	Bachelor
	Bachelor's Program in Global Financial Management	Bachelor
	Department of Diplomacy and International Relations	Bachelor
	Lanyang Campus	
	Division of Software Engineering, Department of Innovative Information and Technology	Bachelor
	Division of Applied Information, Department of Innovative Information and Technology	Bachelor
	Department of International Tourism Management	Bachelor
	Department of English Language and Culture	Bachelor
	Department of Global Politics and Economics	Bachelor

DORMITORY INFORMATION

Tamsui campus	Name	Reitaku International House
	Type	3-4 persons
	Fee	11,000NTD /semester
	Name	Sung-Tao Hall(for female)
	Type	2 persons
	Fee	11,000NTD /semester
Lanyang campus	Type	2 persons
	Fee	NT\$ 9,000/semester

MANDATORY HEALTH / MEDICAL INSURANCE

<p>1) Student Accident Insurance and Cathay Insurance New Students must purchase Student Accident Insurance (243NTD /semester) and Cathay Insurance (3,000NTD/ 6 months).</p> <p>(2) National Health Insurance (NHI) After living in Taiwan for 6 months, students must purchase NHI (749NTD /month). *The fees of insurance are subject to change. The exact amount will be updated in the importance notice for exchange students.</p>
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VISA PROCESS

Before students enter Taiwan, students should apply for a Resident or Visitor Visa from the Taiwanese Embassy or Mission in their residence country with letters of acceptance (both Chinese and English) from Tamkang University. Locate the Embassies and Missions closest to you using the following website: <http://www.mofa.gov.tw/Official/Home/Index>

For one semester exchange student, please apply Visitor Visa:

1. Each Visitor Visa extension made must not exceed the originally permitted period on the visa. **The cumulative length of stay must not exceed six months or 180 days.**
2. The applicant shall apply for extension within 15 days before the expiry date of their visitor visa at the National immigration Agency (Please go to Reitaku International House Room 201 office by yourself before the expiry date. Chanel Peng will help you.)
3. National immigration Agency website: <http://www.immigration.gov.tw/welcome.htm>

For one year exchange student, please apply Resident Visa:

If you apply for a Resident Visa to come to Taiwan, you need to change it for an Alien Resident Certificate (ARC) at the National immigration Agency within 15 days of receiving your Resident Visa (Please go to Reitaku International House Room 201 office by yourself before the expiry date. Chanel Peng will help you.)

