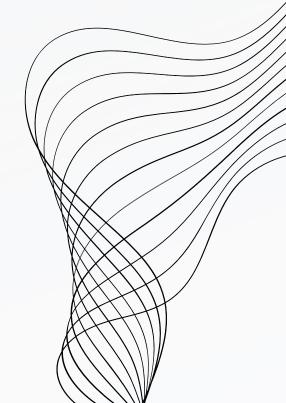
SUMMERJOBS And Beyond

OFFICE OF CAREER SERVICES BRIAN RICHARDSON | DIRECTOR OF CAREER SERVICES





The Process

DISCOVER

• Start the process of searching for opportunities through various sources.

DEVELOP

02

• Get your application materials prepared. These materials can include resume, cover letter, LinkedIn & Handshake profile. Gather any professional references.

APPLY

03

• Utilize your application materials and networking contacts to apply for positions both on the open job market and the hidden job market.

INTERVIEW

• Develop and practice your interview skills Depending on the type of opportunity, students may be required to interview for the position.



Handshake is the #1 way college students find jobs



Kandshake

И

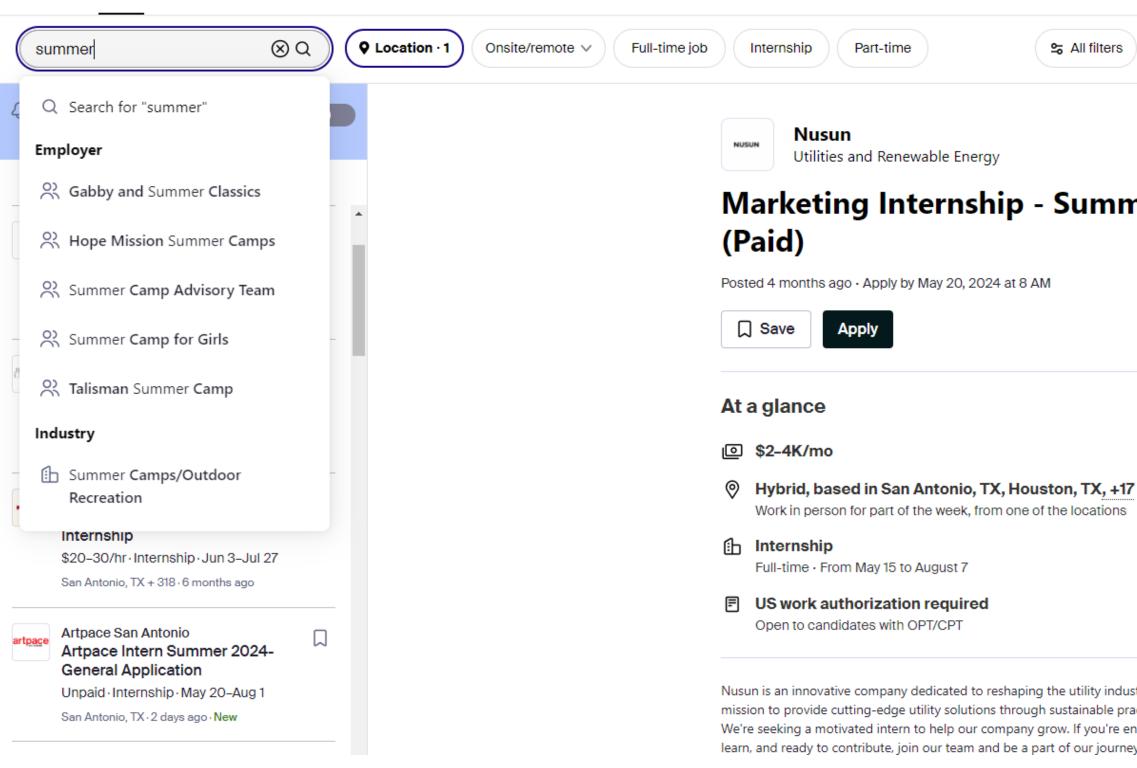
Jobs

Jobs Search Saved



Inbox 🚹

Career center



S All filters	

Marketing Internship - Summer

Work in person for part of the week, from one of the locations

Nusun is an innovative company dedicated to reshaping the utility industry. We're on a mission to provide cutting-edge utility solutions through sustainable practices and technology. We're seeking a motivated intern to help our company grow. If you're enthusiastic, eager to learn, and ready to contribute, join our team and be a part of our journey to success. Your

Networking with LinkedIn

• 610 million members in over 200 countries and territories

- 46 million students and recent college graduates
- More than 2 new members join every second
- Decision-makers congregate here

– 45% users are in upper management a.k.a. directors, vice presidents, C-suite

• Content powerhouse

- Publishes more than 100,000 articles a week

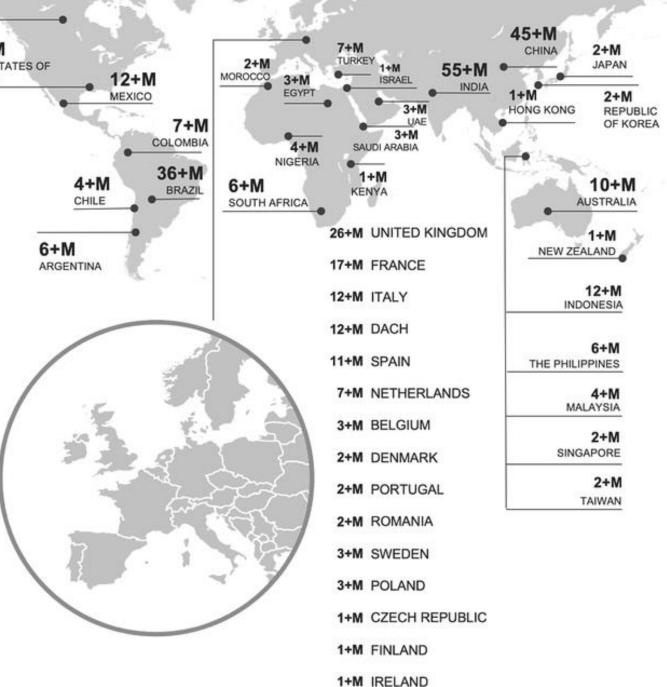
• Companies and employment opportunities are present

– More than 30 million companies with over 20 million postings on LinkedIn Jobs

CANADA 157+M UNITED STATES OF AMERICA

15+M

610,000,000+ REGISTERED MEMBERS



Sources: PewResearch, LinkedIn, Statista



Conquering the Resume

- Gather information names, places and dates of employment, education
- Assess your skills and experiences related to the type of position(s) you are seeking
- Outline your resume and organize effectively
- Review and edit; ask for feedback and revise accordingly

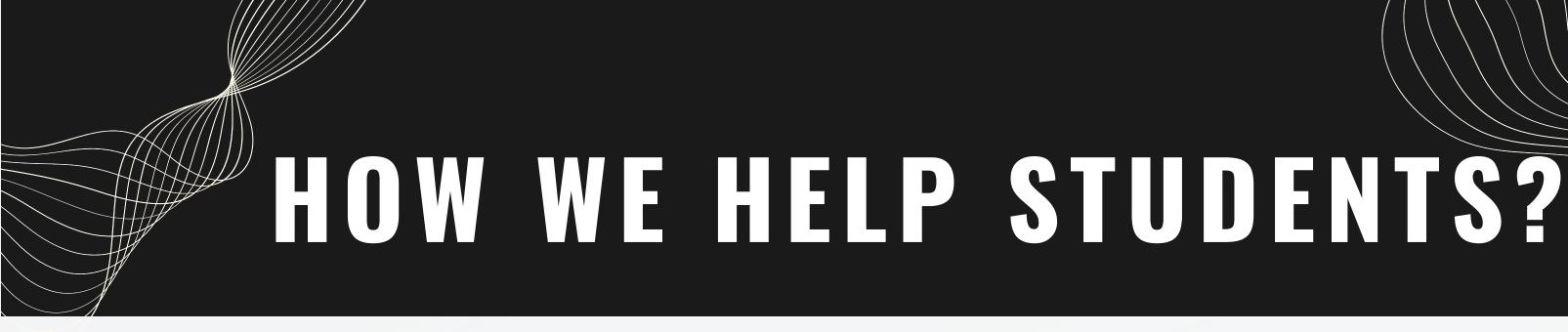




Interview & Types of Questions

- *Informal:* Data gathering
- **Case:** Logical and situational • Explain your thought process
- **Behavioral:** Attempts to predict future behavior based on past behavior
 - Explain how you came to your decision

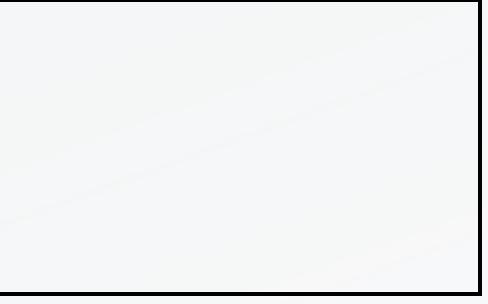






- Resume Reviews
- Cover Letter Reviews
- Mock Interviews
- Career Assessments
- Career Advisement
- Professional Development

- Online Job/Internship database (Handshake)
- On-campus Job/Internship Fairs
- Cardinal Career Closet
- What Can I Do with This Major?
- SkillsFirst (Resume building platform)



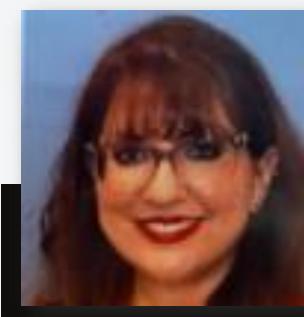
Resources



OUR TEAM



Brian Richardson Director Career Services



Liz Lujan Career Advisor Career Services



Rob Wiseman

Career Advisor Career Services

QUESTIONS?



Career Services Student Engagement Center, Suite 3030 210-829-3931 careers@uiwtx.edu

