

## **International Affairs Summer Camp Safety Plan**

### **“In Loco Parentis”**

Decisions by camp staff must be those of a “reasonably prudent person” under the “same or similar circumstances.”

Before attending the camp, each participant must sign the following waivers: These forms are required as they protect all parties.

- Rules and Regulations for International Visiting Groups
- Release, Indemnity and Waiver Agreement
- Authorization and Medical Consent of Parent(s) or Legal Guardian(s)
  - COVID-19 Protocols Acknowledgement
- Release, Waiver of Liability and Hold Harmless Agreement for Minor’s Use of UIW Facilities and Equipment
- Podcasting, Photographic, and Other Media Consent and Release Form
- Accident & Sickness Insurance Overview
- On-Campus Housing

Camp Manager(s) shall provide Waivers to the Vice President’s Office who will retain the waivers for a two-year period.

### **Facilities & Equipment**

- **Facilities**
  - UIW Facilities will be used throughout the camp.
  - Camp Staff will conduct a facility check for any safety issues. In case of any unsafe conditions, UIW Facilities will be immediately notified, and the correct safety measures will be taken.
  - Each participant will be notified of the rules and regulations of each facility before usage.
  - Camp Staff will supervise at all times.
- **Equipment**
  - Camp Staff will supervise, coordinate and review all equipment usage.
  - Any damage to equipment will be reported to Camp Manager(s).

### **Injuries, Illness & Medication**

- **Injuries**
  - All injuries will be reported to the Camp Manager immediately when they occur.
  - In the event of any major injuries, camp staff will immediately contact Emergency Services (911) and then the UIW Campus Police @ 210-829-6030.
  - Each camp participant, Camper and Chaperone, will be covered by Sickness & Accident Insurance by International Student Insurance.
    - The Camp Manager will have electronic access to each participant’s insurance.
- **Medication**
  - During registration, parents/guardians **must** state prescribed medication and dosage.
  - At time of check-in, each camper must relinquish their prescribed medication to camp staff.
  - Camp Staff will store each camper’s medication and distribute it when necessary.
    - However, a camper may carry and utilize an asthma inhaler and EpiPen if provided by the parent and listed on the camp application.
  - Each parent/guardian has approved or denied the allowance of over-the-counter medication. i.e. ibuprofen.

- **Illness**
  - In the event of an illness, Camp Staff will immediately report to the Camp Manager(s). The participant will then be directed to the UIW Health Services office. The participant will follow the instructions by the medical staff.
    - Camp Manager will have electronic access to each participant's allergies and dietary restrictions. This information is private and only to be accessed when necessary.

### **COVID-19/Respiratory Viruses Protocols**

- **Pre-Camp Protocols**
  - As of May 12th, 2023, noncitizen nonimmigrant air passengers no longer need to show proof of being fully vaccinated with an accepted COVID-19 vaccine to board a flight to the United States. All campers, including chaperones, are recommended to be vaccinated for the COVID-19 infection.
  - If a Camp participant has symptoms or tests positive for COVID-19 prior to the start of the Camp, the participant may not attend camp and will not receive a refund.
- **Camp Protocols**
  - UIW Language & Culture Camp will provide Personal Protective Equipment (PPE) when requested.
  - If a camp participant becomes ill with COVID-19 or flu-like symptoms, the participant will be immediately tested for COVID-19/flu. The parent/guardian will be immediately notified and kept up to date. *Additional fees may apply.*
  - If at any point during the camp duration does the participant test positive for COVID-19 or with the doctor's diagnosis, they will be subject to an isolation period pursuant to the UIW Health and Safety guidelines, which includes a minimum 3-day isolation period. After 3-day isolation period, the participant may return to daily activity with 2 days of PPE usage. No refunds will be given. *If the minimum 3-day isolation period extends past the camp dates, extra fees may be incurred and passed onto the camper's parent/guardian.*
    - End of Isolation, participants will be able to return back to their home country after consulting UIW Health Services.
  - Camp Manager must ensure that the Camp is equipped with adequate sanitation and PPE supplies.
  - Student Health Services will provide basic first aid in emergency situations.
- **COVID/Respiratory Viruses Isolation Protocols**
  - The Camp staff will reserve designated single guest rooms and will assign a specific private shower upon check-in.
  - UIW employees and/or Camp staff may enter the participant's guest room for daily health screening (temperature check).
    - Camp Staff must keep safe distance and wear PPE when entering the room.
    - Daily Health Screening will be conducted.
  - Hand and sanitization supplies will be widely available.
    - Signage and reinforcement of routine personal sanitization practices will be posted.
    - Guests must practice sanitization procedures, i.e. wipe door knobs after use, clean shower space, wash hands thoroughly, etc.
  - Participants in self-isolation will have no access to other UIW facilities or visitors.

- Participants are expected to self-isolate in their designated isolation room and avoid common areas for their duration of stay.
- Participants are not allowed to have access to other UIW buildings or facilities.
- Participants will have no visitors in their guest room.
- Housekeeping
  - Each room will be stocked with sanitation wipes and disinfecting kits.
  - Isolation Room cleanliness will occur on a daily, routine basis.
    - Camp staff will place several bins in the isolation rooms.
    - Camp staff will empty out bins daily.
    - Participants will be informed to remove used food containers from their room and place in trash bins after each meal.
- Meals
  - UIW staff will coordinate meals to participants during the isolation period.
  - The responsible staff member coordinating meals for all guests will be the Camp Manager(s).
  - Meals will be purchased for the guest through University Dining Services
    - The assigned staff member will provide a no contact delivery for all food and supplies.
    - In the event of in-person interaction, Staff members should maintain 6 feet distance from participants.
  - Camp staff will coordinate a snack bag to be placed in the room with nonperishable products which may include:
    - Water
    - Gatorade
    - Crackers
    - Fruit